2118 NEGOTIATION OF FACILITIES AND ADMINISTRATIVE (F &A) COST AND EMPLOYEE BENEFIT RATES

Subject: SPONSORED PROJECTS
Effective: December 1986
Last Revision: June 2015
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Resp. Office: Research Services
Approval: Research Services

PURPOSE:
To designate responsibility for negotiation of F&A cost and employee benefit rates with the Federal government for expenses incurred in the performance of federally sponsored agreements

POLICY:

1. The Vice President for Finance and Treasurer or his/her designee has final authority over the negotiation of and is the University official responsible for signing the formal F&A cost agreement with the federal government.

2. The Director of Cost Analysis in Research Services is responsible for:
   a. initiating the negotiation process,
   b. providing access to the detailed supporting documents required by the Federal negotiator, and
   c. responding to the negotiator's questions.

3. Other University managers, as designated by the Vice President for Finance and Treasurer, may assist in the negotiation process.

The source of this document is Research Services.