

2118 NEGOTIATION OF FACILITIES AND ADMINISTRATIVE (F &A) COST AND EMPLOYEE BENEFIT RATES

Subject: SPONSORED PROJECTS
Effective: December 1986
Last Revision: June 2015
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Resp. Office: Research Services
Approval: Research Services

PURPOSE:

To designate responsibility for negotiation of F&A cost and employee benefit rates with the Federal government for expenses incurred in the performance of federally sponsored agreements

POLICY:

- 1. The Vice President for Finance and Treasurer or his/her designee has final authority over the negotiation of and is the University official responsible for signing the formal F&A cost agreement with the federal government.**
- 2. The Director of Cost Analysis in Research Services is responsible for:**
 - a. initiating the negotiation process,**
 - b. providing access to the detailed supporting documents required by the Federal negotiator, and**
 - c. responding to the negotiator's questions.**
- 3. Other University managers, as designated by the Vice President for Finance and Treasurer, may assist in the negotiation process.**

The source of this document is Research Services.