
2215 GIFT VIA BANK WIRE

Effective: July, 2003
Revised: April, 2017
Last Reviewed: April, 2018
Resp. Office: Treasurer
Approval: Treasurer

PURPOSE

To ensure funds donated by wire are received by the University

POLICY

The Treasurer's Office Cash Management department facilitates all gifts received via bank wire transfer. <http://www.finance.upenn.edu/treasurer/cashman/index5.shtml#8>

If a donor wishes to make a gift to the University of Pennsylvania via wire transfer, the following wire instructions should be used to ensure prompt crediting of funds:

University of Pennsylvania
Gifts Accounting & Administration

BANK WIRE INSTRUCTIONS

INCOMING WIRES FROM DONORS

If a donor wishes to make a gift to the University of Pennsylvania via wire transfer, please provide the following wire instructions to the individual to ensure prompt crediting of funds:

Wells Fargo Bank N.A.
420 Montgomery Street
San Francisco, CA 94104

For Domestic Wires and ACH's
ABA Routing #: 121-000-248

For International Wires Only:
SWIFT CODE: WFBIUS6S
CHIPS: 0407

Account Name: The Trustees of the University of Pennsylvania – Gifts Accounting
Account# 2000030009956
Reference: Donor Name or School/Center contact

Important:

Wire Reference-Instruct the sender to provide a reference including a Donor Name. Reference should clearly identify the purpose of the payment to permit our office to identify the wire and to apply proper credit to the ultimate designation.