

2312 PROCUREMENT OF LABORATORY ANIMALS, RELATED SUPPLIES & EQUIPMENT

Effective: Dec. 1986
Revised: November 2006
Last Reviewed: April 2016
Responsible Office: Purchasing Services
Approval: Purchasing Services

PURPOSE

To ensure compliance with appropriate agency regulations pertaining to the procurement of laboratory animals, supplies and equipment.

POLICY

1. The [University Laboratory Animal Resources \(ULAR\)](#) department is responsible for ensuring that procurement of laboratory animals, supplies and equipment used in animal research and animal feed and bedding supplies comply with guidelines established by the Institutional Animal Care and Use Committee (IACUC).
2. All internal requirements for animals or animal related materials must be processed through and approved by University Laboratory Animal Resources (ULAR).
3. University Laboratory Animal Resources (ULAR) is the only department authorized to acquire animals or animal related materials from external suppliers. University Laboratory Animal Resource (ULAR) must use the University Purchasing System or a Purchasing Card for the procurement of animals or animal related materials.