
2326.1 GIFTS BASED ON NON UNIVERSITY PERSONNEL

Effective: November 2006
Last Reviewed: May 2016
Responsible Office: Comptroller
Approval: Comptroller

PURPOSE

To provide for the prudent utilization of University resources.

POLICY

1. University departments may make a payment, in the form of a gift, to a non employee for the following events:
 - A. In lieu of an Honorarium
 - B. In lieu of a Lecture Fee
 - C. For Recruitment
2. Payments in excess of \$100.00 must be approved by the appropriate dean, resource center director, vice president or vice provost.
3. No alcoholic beverages should be purchased as a gift.
4. All gifts no matter what the dollar amount is considered taxable income.