

2604 THIRD PARTY PERSONAL PROPERTY DAMAGE CLAIM

Subject: Risk Management and Insurance

Effective: December 1986

Revised: May 2018

Last Reviewed: May 2018

Resp. Office: Risk Management and Insurance

Approval: Risk Management and Insurance

Purpose

To provide a framework for third party personal property damage claim.

Policy

1. The University and Health System does not insure the personal property of its faculty/students/staff or a business invitee for items lost, damaged or stolen while on its premises.
2. If an individual feels the institution is responsible, they may report it to the Office of Risk Management for review. The Office of Risk Management will investigate and determine if the individual is to be compensated for the loss.
3. If the claim is accepted, the individual will be required to sign a release form in exchange for the reimbursement payment.