











#### March 2021 Consolidated University Statement Summary Division of Finance

Finance

Statements of Activities:		Total
Revenue	\$	9,075.2
Expense		8,545.0
Operating	\$	530.2
Nonoperating	\$	2,769.6
Increase in total net assets	\$	3,299.8
Statements of Financial Position	 :	
Assets	\$	34,357.0
Liabilities		11,491.0
Net Assets	\$	22,866.0



Statements of Activities:	Academic		UPHS		Eliminations		Total	
Revenue	\$	2,575.1	\$	6,511.8	\$	(11.7)	\$	9,075.2
Expense		2,583.3		5,973.4		(11.7)		8,545.0
Operating	\$	(8.2)	\$	538.4	\$	-	\$	530.2
Nonoperating	\$	2,271.3	\$	498.3	\$	-	\$	2,769.6
Increase in total net assets	\$	2,263.1	\$	1,036.7	\$	-	\$	3,299.8
Statements of Financial Position:								
Assets	\$	19,779.6	\$	14,141.6	\$	435.9	\$	34,357.1
Liabilities		3,721.5		7,333.7		435.9		11,491.1
Net Assets	\$	16,058.1	\$	6,807.9	\$	-	\$	22,866.0

#### \$ in millions





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Net Assets	Ś	22,866.0

Statements of Activities:	2021	2020	Flux		
Revenue	\$ 9,075.2	\$ 8,642.9	\$	432.3	
Expense	8,545.0	8,323.6		221.4	
Operating	\$ 530.2	\$ 319.3	\$	210.9	
Nonoperating	\$ 2,769.6	\$ (903.1)	\$	3,672.7	
Increase in total net assets	\$ 3,299.8	(583.8)		3,883.6	
Statements of Financial Position: Assets	\$ 34,357.1	\$ 28,778.1	\$	5,579.0	
Liabilities	11,491.1	9,937.1		1,554.0	
Net Assets	\$ 22,866.0	\$ 18,841.0	\$	4,025.0	

#### \$ in millions

Finance



# **Presentation Roadmap**

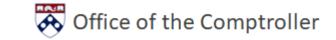


Recap of FY20

FY21 Key Highlights

Deadlines to Remember



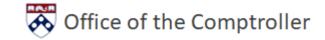


# Recap of FY20

- Receipt Accrual threshold is \$10,000
- More time to book Manual Journal Entries
  - WD+5 deadline was extended to
     WD+7
- BEN Financial Responsibility
  - "School Closing Administrator" (SCA)

# These items will continue for FY21

#### Financial Closing Responsibilities:

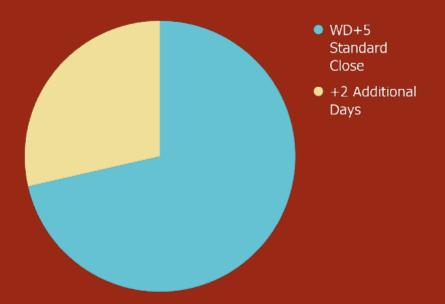


# All BEN Users

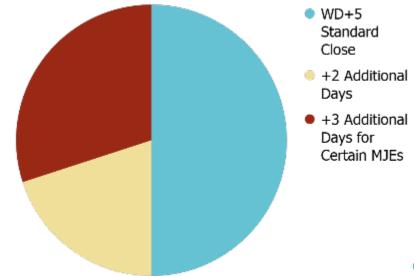
VS.



• WD+5 deadline is extended to WD+7



- WD+5 deadline is extended to WD+7
- Certain Manual Journal Entries (MJEs) can be made through WD+10





### FY21 Key Highlights

School Closing Administrator Deadlines:

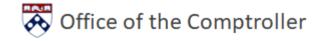
<u>Date</u>	SCA Access			
WD+8 Tuesday, July 13	Usual fund/object code access, except no UPHS interfund or grant funds			
WD+9 Wednesday, July 14	Corrections and adjustments to <b>0xxxxx funds only</b> (no UPHS interfund, grant, gift, or endowment fund entries allowed)			
WD+10 Thursday, July 15	Transfers between 0xxxxx funds using object codes 4820, 4825, 4839 and 4840 only			







#### FY21 Key Highlights



#### Takeaway:

The FY21 schedule and deadlines are *generally* the same as the prior year. However, <u>please carefully</u> review the FY21 instructions document!



Deadlines to Remember

Resources

Recap of FY20



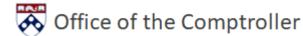
# **Presentation Roadmap**



Recap of FY20

FY21 Key Highlights Deadlines to Remember





# Deadlines to Remember

• WD+14

Wednesday, July 21, 5:00 PM



- SCAs to create Final School/ Center closing entries and notify Comptroller's office to post
  - SCAs must obtain Budget
     Office approval of the entry
     prior to posting



# Deadlines to Remember

• WD+14

Wednesday, July 21, 5:00 PM

Office of the Comptroller



- Asset and Liability object code inventory due to Comptroller's office contact
  - Substantiation documents
    do not need to be provided,
    with the exception of
    "Inventory" (obj code 1410)
    substantiation





### Deadlines to Remember

• WD+14

Wednesday, July 21, 5:00 PM



- Signed internal representation letter emailed to Comptroller's office
  - No earlier than July 14, please!



# Presentation Roadmap



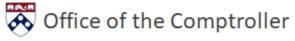
Recap of FY20

FY21 Key Highlights Deadlines to Remember





Closing Instructions	https://www.finance.upenn.edu/wp- content/uploads/FY21-CLOSING-INSTRUCTIONS- FINAL.pdf
Quick Reference Guide	https://www.finance.upenn.edu/wp- content/uploads/QRG-Closing-Calendar-FY21-by- Functional-Group-Final.pdf
Guide to Year End Closing	https://www.finance.upenn.edu/wp- content/uploads/Comptrollers-Office-Guide-to-Year-End- Closing.pdf
How to Use Transfer Object Codes	https://www.finance.upenn.edu/accounting- reporting/using-transfer-object-codes/





# Thanks!

Jim Breen, Director of Accounting Operations (215) 898-1474 breen@upenn.edu