

**From:** [Silverman, Celestine](#)  
**To:** ["SRBA-CENTRALADMIN-L@LISTS.UPENN.EDU"; SRBA-SCHOOLCENTER-L@LISTS.UPENN.EDU](#)  
**Subject:** NACUBO 2021 Annual Meeting Registration  
**Date:** Monday, June 28, 2021 11:09:00 AM  
**Attachments:** [2021 Annual Meeting Instructions.pdf](#)

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***The following correspondence is being sent on behalf of MaryFrances McCourt in the Division of Finance:***

*Dear Colleagues,*

*This may be a repeat communication for some of you. I am excited to invite you to participate virtually in this year's National Association of College and University Business Officers (NACUBO) Annual Meeting. The Division of Finance's annual registration fee provides unlimited attendance for Penn staff this year. This is one of the most highly regarded conferences in our industry and presents a terrific opportunity to hear from business experts and colleagues on the most important issues facing us today.*

*The conference runs from Tuesday, July 27 through Friday, July 30. Learn more about scheduled speakers and sessions on the [NACUBO website](#).*

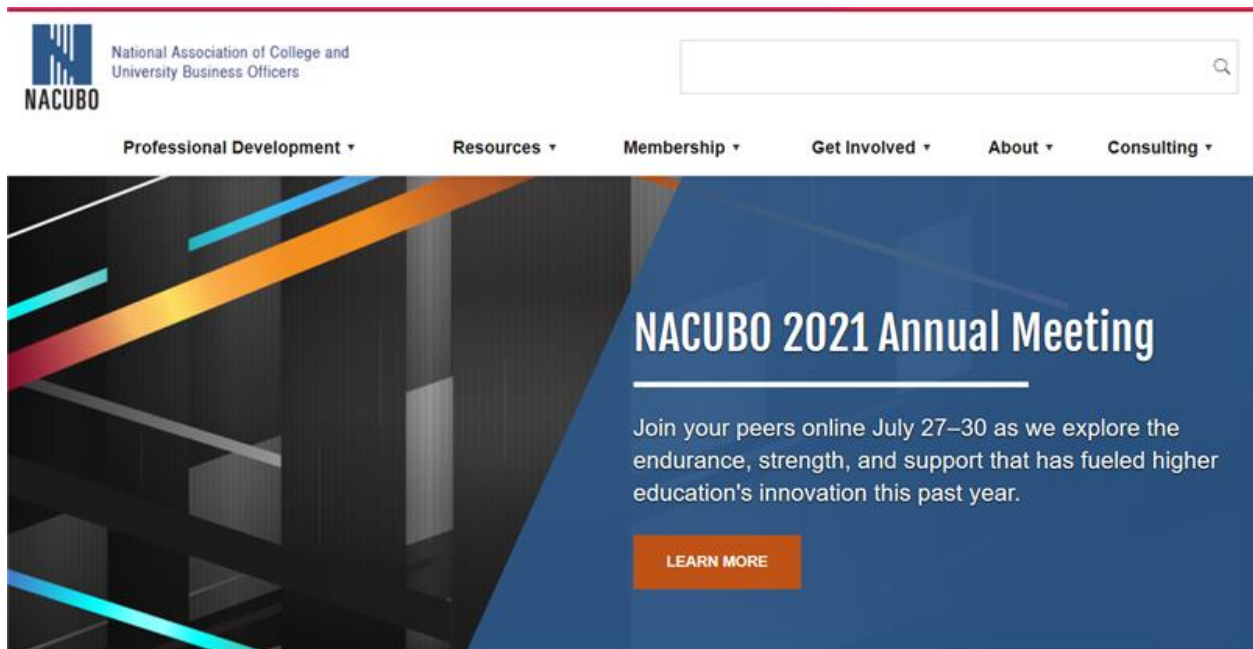
*I've attached instructions on how to register for free using Penn's existing membership. Please share with any colleagues you think would be interested in participating.*

*My best,*

*MaryFrances McCourt*

Go to <https://www.nacubo.org/>

It takes you to the home page:



Click on “Learn More”

You’ll land on this: (this is where everyone will go to attend to meeting)



[Overview](#) | [CPE Information](#) | [Rates](#) | [Schedule](#) | [Sponsor and Exhibit](#)

Once you click on "Register Now" you have to log in:

## WELCOME

Please enter your business email address and password to continue.

**login**

e-mail address

password

remember me

Need an Online Account? [start here](#)

### Have you changed jobs or emails recently?

If so, please contact our Membership Department:  
Monday - Friday  
8:45 am - 4:45 pm ET  
202.861.2560  
[membership@nacubo.org](mailto:membership@nacubo.org)

Since you don't have an account you will have to click on "Need an Online account? Start here"



National Association of College and University Business Officers

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## CREATE A NACUBO LOGIN ACCOUNT

A login account allows you to register yourself and others for live programs, purchase products and subscription services, access online tools, and update your contact individual preferences.

Please enter your business email address below. Please do not enter a personal e-mail address, as this will prevent you from being affiliated with your organization.

Email:

No match was found.

To continue, please select your organization affiliation from the list below or [create an account](#) without an organization affiliation.

Organization	Location
<input checked="" type="radio"/> University of Pennsylvania	Philadelphia, PA
<input type="radio"/> NOT LISTED. Create a new login account. Organization relationship will not be created at this time.	



## CREATE A NACUBO LOGIN ACCOUNT

### Individual Information

Contact Information	My Contact Address
Prefix: <input type="text" value="Please select"/>	Address line 1: <input type="text" value="1 College Hall, Room 100"/>
First name: <input type="text"/>	Address line 2: <input type="text"/>
Middle name: <input type="text"/>	City: <input type="text" value="Philadelphia"/>
Last name: <input type="text"/>	State, Postal Code: <input type="text" value="Pennsylvania"/> <input type="text" value="19104-6830"/>
Suffix: <input type="text" value="Please select"/>	Country, Province: <input type="text" value="United States"/> <input type="text"/>
Designation: <input type="text"/>	
Organization: <input type="text" value="University of Pennsylvania"/>	
Title: <input type="text"/>	
Department: <input type="text" value="Please select"/>	
Primary function: <input type="text" value="Please select"/>	
Email: <input type="text" value="ddevose@upenn.edu"/>	
Phone: <input type="text" value="215.898.5000"/>	



## CREATE A NACUBO LOGIN ACCOUNT

### Demographics

#### Individual Demographics

Gender:  Required

Ethnicity:  Required

Year of birth:

Year entered higher education:

Highest degree:

Retired:

#### Interest Areas

Accounting <input checked="" type="checkbox"/>	Athletics? <input checked="" type="checkbox"/>
Tax <input checked="" type="checkbox"/>	Facilities? <input checked="" type="checkbox"/>
Endowments <input checked="" type="checkbox"/>	Finance? <input checked="" type="checkbox"/>
Leadership <input checked="" type="checkbox"/>	Grants management? <input checked="" type="checkbox"/>
Financial planning <input checked="" type="checkbox"/>	Human resources? <input checked="" type="checkbox"/>
Analytics <input checked="" type="checkbox"/>	Risk management? <input checked="" type="checkbox"/>
Organization effectiveness? <input checked="" type="checkbox"/>	Student financial? <input checked="" type="checkbox"/>
Organization planning and budgeting? <input checked="" type="checkbox"/>	Sustainability? <input checked="" type="checkbox"/>
Technology? <input checked="" type="checkbox"/>	



## CREATE A NACUBO LOGIN ACCOUNT


### THANK YOU FOR CREATING AN ACCOUNT.

You will receive an email with instructions for creating a password and accessing your new account.

## Your NACUBO Web Login Has Been Created



From: [nacubo@nacubo.org](mailto:nacubo@nacubo.org)  
To:    
Cc: [info@nacubo.org](mailto:info@nacubo.org)

 If there are problems with how this message is displayed, [click here to view it in a web browser](#).  
[Click here to download pictures](#). To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



Dear 

Thank you for your interest in NACUBO. A new account has been created for you in the NACUBO database. To verify membership, please contact [Member Services](#) before completing a purchase. **Note: Membership is institutional and not individual.**

You may access our website, manage your profile, register for programs, purchase products etc. If you would like to purchase or access NACUBO programs, products and services, you must visit the [Log in](#) page of our website, which is accessible at the top right hand corner of any page.

Your "User Name" is the same as the business email address you used to create your account or that was provided to us:  [enn.edu](mailto:enn.edu).

Please click the link below to set your password and [log in](#).

### [Set Password](#)

If you have questions or experience any issues logging in, please contact [Member Services](#) at 202.861.2560. One account is all you need. Please help us to serve you better and do not create additional online accounts for yourself. **If you should move to a new institution, please contact us to update your existing account.**

Thank you,  
NACUBO Membership



National Association of College and  
University Business Officers

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MY NACUBO

NACUBO 2021 Annual Meeting

INDIVIDUAL REGISTRATION

(Register yourself only)


GROUP REGISTRATION

(Register another individual or  
multiple people from your organization)




NACUBO 2021 Annual Meeting

**Registrant**

Badge name:  Penn

Badge organization: University of Pennsylvania

Title:  Penn

City, State: Philadelphia Pennsylvania ▾

Please specify dietary and/or accessibility needs:

First time attending registered event  
 New to higher education sector (3 years or less)


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**Event**

	<u>Product</u>	<u>Price</u>
<input type="checkbox"/>	Group (6 or more) Registration - (Corporate Members Not Eligible)	2,000.00
<input type="checkbox"/>	Member Group (6 or more) Additional Registrant - (Corporate Members Not Eligible)	0.00

By registering for this event, you certify you have received and read the [Code of Conduct Policy](#) and agree to abide by its terms.

Make sure to check the box "Member Group (6 or more) Additional Registrant"

Registrant	
Badge name: 	Please specify dietary and/or accessibility needs:
Badge organization: University of Pennsylvania	<input type="text"/>
Title: IT Specialist	
City, State: Philadelphia <span style="border: 1px solid black; padding: 2px;">Pennsylvania</span>	
<input checked="" type="checkbox"/> First time attending registered event	
<input type="checkbox"/> New to higher education sector (3 years or less)	

Event	
Product	Price
<input type="checkbox"/> Group (6 or more) Registration - (Corporate Members Not Eligible)	2,000.00
<input checked="" type="checkbox"/> Member Group (6 or more) Additional Registrant - (Corporate Members Not Eligible)	0.00


By registering for this event, you certify you have received and read the [Code of Conduct Policy](#) and agree to abide by its terms.





### Shopping Cart

[Empty Cart](#) [Continue Shopping](#) [Check-Out](#)

quantity	sub-Total	item	price
1,000	0.00	NACUBO 2021 Annual Meeting 	0.00

Total: 0.00

Source Code:  [apply](#)

Discount:  [apply](#) Discounts applied:

[Empty Cart](#) [Continue Shopping](#) [Check-Out](#)



### Shopping Cart **Payment**

[Cancel](#) [Back](#) [Continue](#)

Payment amount: 0.00

Payment method:

[Cancel](#) [Back](#) [Continue](#)



### Shopping Cart Review order then click finish

Ship to


Bill to

Ms. Doreen De IT Specialist University of P 3451 Walnut S. Philadelphia, PA 19104		University of Pennsylvania 3401 Walnut Street Philadelphia, PA 19104-6228
-----------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------	---------------------------------------------------------------------------------

Confirmation email will be sent to:

Additional email recipients:

(Separate multiple email addresses with a comma.)

quantity	sub-total	price	item
1.0000	0.00	0.00	NACUBO 2021 Annual Meeting
			

#### Payment Information

<input type="checkbox"/> <small>MSB</small>	<b>Credit card:</b> Payment amount: 0.00	Sub-Total: 0.00 Shipping & handling: 0.00 Total: 0.00
---------------------------------------------	---------------------------------------------	-------------------------------------------------------------



## Shopping Cart [Receipt](#)

[Return Home](#)

A confirmation email will be sent.

[PRINT](#)  
Your Confirmation Number is  
You may [Print](#) This page for your records.

price	quantity	item	discount	net-total	shipping	tax

### Billing/Shipping Information

Customer:



Billing name: University of Pennsylvania  
Contact:

Shipping:

University of Pennsylvania  
3451 Walnut St  
Philadelphia, PA 19104

Billing label: University of Pennsylvania  
3401 Walnut Street  
Philadelphia, PA 19104-6228

### Payment Information

Payment method:	Net-credit: 0.00	Net-total: 0.00
		Net-applied: 0.00
		Net-balance: 0.00

[Return Home](#)