

| Expense Type                                | Faculty/Staff/POS/Other |               |       |            |             | Student  |               |       |            | Use only with 014003 fund, or 21XX or 5194 Orgs | Capital |
|---|-------------------------|---------------|-------|------------|-------------|----------|---------------|-------|------------|---|---------|
|   | Domestic                | International | Local | Non-Travel | Team Travel | Domestic | International | Local | Non-Travel |   |         |
| Agency Booking Fees                         | 5200                    | 5202          | 5201  | 5200       | 5204        | 5204     | 5205          | 5208  | 5204       | 1520  | 1961    |
| Airfare                                     | 5200                    | 5202          |       |            | 5204        | 5204     | 5205          |       |            | 1520  | 1961    |
| Airline Fees                                | 5200                    | 5202          | 5201  | 5200       | 5204        | 5204     | 5205          | 5208  | 5204       | 1520  | 1961    |
| Alcohol                                     | 5214                    | 5214          | 5214  | 5214       | 5214        | 5214     | 5214          | 5214  | 5214       | 1520  | 1961    |
| Athletics SAF                               | 5208                    | 5208          | 5208  | 5208       | 5208        | 5208     | 5208          | 5208  | 5208       | 1520  | 1961    |
| Books                                       | 5200                    | 5202          | 5201  | 5222       | 5204        | 5204     | 5205          | 5208  | 5222       | 1520  | 1961    |
| Breakfast                                   | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Bus   | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Business Meal (attendees) - Breakfast/Lunch | 5209                    | 5209          | 5209  | 5209       | 5209        | 5209     | 5205          | 5209  | 5209       | 1520  | 1961    |
| Business Meal (attendees) - Dinner          | 5209                    | 5209          | 5209  | 5209       | 5209        | 5209     | 5205          | 5209  | 5209       | 1520  | 1961    |
| Campus Business Meetings                    | 5211                    | 5211          | 5211  | 5211       | 5211        | 5211     | 5211          | 5211  | 5211       | 1520  | 1961    |
| Car Rental                                  | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Computer Software and Accessories           | 5200                    | 5202          | 5201  | 5223       | 5204        | 5204     | 5205          | 5208  | 5223       | 1520  | 1961    |
| Conference/Registration Fees                | 5210                    | 5210          | 5210  | 5210       | 5210        | 5210     | 5210          | 5210  | 5210       | 1520  | 1961    |
| Currency Exchange Fees                      | 5202                    | 5202          | 5202  | 5202       | 5205        | 5205     | 5205          | 5205  | 5205       | 1520  | 1961    |
| Dinner                                      | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Dues/Memberships (Allowable)                | 5237                    | 5237          | 5237  | 5237       | 5237        | 5237     | 5237          | 5237  | 5237       | 1520  | 1961    |
| Dues/Memberships (Unallowable)              | 5238                    | 5238          | 5238  | 5238       | 5238        | 5238     | 5238          | 5238  | 5238       | 1520  | 1961    |
| Duplicating                                 | 5200                    | 5202          | 5226  | 5226       | 5204        | 5204     | 5205          | 5208  | 5226       | 1520  | 1961    |
| Entertainment - Other                       | 5214                    | 5214          | 5214  | 5214       | 5214        | 5214     | 5214          | 5214  | 5214       | 1520  | 1961    |
| Fixed Meals                                 | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Gasoline                                    | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Hotel                                       | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Hotel Deposit                               | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Hotel Internet                              | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Hotel Tax                                   | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Immunizations                               | 5200                    | 5202          | 5249  | 5249       | 5204        | 5204     | 5205          | 5249  | 5249       | 1520  | 1961    |
| Incidentals (Travel)                        | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5204       | 1520  | 1961    |
| Internet Access Fees                        | 5260                    | 5260          | 5260  | 5260       | 5260        | 5260     | 5260          | 5260  | 5260       | 1520  | 1961    |
| Intl Project/Program Costs                  | 5212                    | 5212          | 5212  | 5212       | 5212        | 5212     | 5212          | 5212  | 5212       | 1520  | 1961    |
| Laundry                                     | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5204       | 1520  | 1961    |
| Lunch                                       | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Meals Per Diem Offset                       | 5200                    | 5202          | 5201  |            | 5204        | 5204     | 5205          | 5208  |            | 1520  | 1961    |
| Meeting Room Rental                         | 5200                    | 5202          | 5201  | 5250       | 5204        | 5204     | 5205          | 5208  | 5250       | 1520  | 1961    |
| Miscellaneous                               | 5200                    | 5202          | 5201  | 5249       | 5204        | 5204     | 5205          | 5208  | 5249       | 1520  | 1961    |
| Non-Reimbursable                            |                         |               |       |            |             |          |               |       |            |   |         |
| Office Supplies                             | 5220                    | 5220          | 5220  | 5220       | 5220        | 5220     | 5220          | 5220  | 5220       | 1520  | 1961    |
| Parking                                     | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Personal Car Mileage                        | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Phone - Cellular                            | 5200                    | 5202          | 5201  | 5260       | 5204        | 5204     | 5205          | 5208  | 5260       | 1520  | 1961    |
| Phone - Local                               | 5200                    | 5202          | 5201  | 5260       | 5204        | 5204     | 5205          | 5208  | 5260       | 1520  | 1961    |
| Phone - Long Distance                       | 5200                    | 5202          | 5201  | 5260       | 5204        | 5204     | 5205          | 5208  | 5260       | 1520  | 1961    |
| Postage                                     | 5200                    | 5202          | 5269  | 5269       | 5204        | 5204     | 5205          | 5208  | 5269       | 1520  | 1961    |
| Private Car Service                         | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Research Supplies                           | 5228                    | 5228          | 5228  | 5228       | 5228        | 5228     | 5228          | 5228  | 5228       | 1520  | 1961    |
| Return of Cash Advance                      | 5216                    | 5216          | 5216  | 5216       | 5216        | 5216     | 5216          | 5216  | 5216       |   |         |
| Snacks                                      | 5200                    | 5202          | 5201  | 5211       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Student Activities                          | 5208                    | 5208          | 5208  | 5208       | 5208        | 5208     | 5208          | 5208  | 5208       | 1520  | 1961    |
| Subscriptions                               | 5239                    | 5239          | 5239  | 5239       | 5239        | 5239     | 5239          | 5239  | 5239       | 1520  | 1961    |
| Subway                                      | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Taxi/Rideshare                              | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Tip/Gratuities (non-meal related)           | 5200                    | 5202          | 5201  | 5249       | 5204        |          | 5205          | 5208  | 5249       | 1520  | 1961    |
| Tolls                                       | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Train                                       | 5200                    | 5202          | 5201  | 5201       | 5204        | 5204     | 5205          | 5208  | 5208       | 1520  | 1961    |
| Training and Staff Development              | 5303                    | 5303          | 5303  | 5303       | 5303        | 5303     | 5303          | 5303  | 5303       | 1520  | 1961    |
| Travel Advance                              | 5216                    | 5216          | 5216  | 5216       | 5216        | 5216     | 5216          | 5216  | 5216       |   |         |
| Visa-Passport                               | 5202                    | 5202          | 5202  | 5202       | 5205        | 5205     | 5205          | 5205  | 5205       | 1520  | 1961    |